

# Booth Service Menu

For additional services or information, please contact Chicago Signature Services:  
600 East Grand Avenue, Chicago, IL 60611 • Main Telephone: (312)595-5130 • Fax: (312)595-5079 • [www.navypiercatering.com](http://www.navypiercatering.com)

Chicago Signature Services is pleased to welcome you to Chicago and Navy Pier.  
We look forward to serving you at your upcoming show.

Please take the time to familiarize yourself with our policies.

1. All food and beverages served within the exhibit halls must be ordered through Chicago Signature Services, the exclusive caterer at Navy Pier.
2. No food or beverages will be permitted to be brought into the convention center by any exhibitor or any other entity without prior approval and written authorization by Chicago Signature Services management. *This includes product samples.* Please see the attached sampling policy and Authorization Request Form for details. *If you import products without written authorization, you will be asked to remove them from the show floor.* This includes traffic promoters such as bottled water, popcorn, candy, etc.
3. All orders are due no later than two weeks prior to show dates. Orders submitted less than two weeks in advance will be subject to a 10% increase in all pricing.
4. All food service ordered must be paid in full prior to any service commencing. A credit card is required to be kept on file in case of any on-site additions.
5. There will be a \$25.00 delivery fee for all orders of less than \$50.00.
6. The exhibitor is responsible for supplying any electrical power required for food service equipment through Focus One, our utility service provider. The exhibitor is also responsible for arranging trash removal from the booth through the show's General Services Contractor.
7. All orders include disposable ware as needed. Glassware and china are not permitted on the exhibit floor.
8. Cancellation policy - any cancellation made less than one week prior to show dates will be subject to a cancellation fee up to the full price of the order.
9. There is a \$40.00 convenience fee for credit card orders without the card present.



**Navy Pier Catering**

Menu Offerings as of March 1, 2012 - All pricing subject to change without notice. All listed prices are subject to applicable sales tax (currently 10.75%) and gratuity (currently 22.5%). All bottled sodas and carbonated waters are subject to City of Chicago soda tax (currently 3%).

# Booth Service Menu

## Hot Beverage Service

Freshly Brewed Coffee

*\$55.00 per gallon*

Decaffeinated Coffee

*\$55.00 per gallon*

Hot Tea Selection

*\$55.00 per gallon*

Hot Chocolate or Hot Apple Cider

*\$55.00 per gallon*

*Beverages served in an insulated urn.  
Appropriate condiments included.  
Approximately 16 cups per gallon.*

## Cold Beverage Service

Assorted Bottles of Fruit Juice

Orange, Grapefruit, Apple, Cranberry

*\$4.00 each*

San Pellegrino Sparkling Mineral  
Water

*\$5.00 each*

Non-Carbonated Bottled Water  
(Aquafina)

*\$3.50 each*

Canned Soft Drinks

Pepsi, Diet Pepsi, Sierra Mist

*\$3.00 each*

Gatorade

(assorted flavors)

*\$4.00 each*

Pepsi Citrus Green Tea

(regular or diet)

*\$4.00 each*

Rock Star Energy Drink

(regular or sugar-free)

*\$6.00 each*

Lemonade, Fruit Punch or Iced Tea

*\$55.00 per gallon*

Fruit Juices in Carafes

Orange, Grapefruit, Apple, Cranberry

*\$55.00 per gallon*

Nicolet Spring Water Cooler Rental\*  
(includes one 5-gallon bottle)

*\$80.00*

*\$55.00 each additional 5-gallon bottle*

*\*requires one 15-amp circuit for  
hot/cold operation*

Custom Logo Bottled Water \*\*

*\$4.00 each*

*\*\*minimum order quantity 500 bottles*

*\*\*requires minimum 30 day lead time*

*Canned/bottled beverages delivered  
with a bucket of ice, disposable cups  
and beverage napkins. Lemonade,  
fruit punch or iced tea served in an  
insulated urn with ice -approximately  
16 cups per gallon.*

## Ice Service

25-pound bag of ice

*\$15.00 each*



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# Booth Service Menu

## From the Bakery

### Assorted Jumbo Muffins

*\$42.00 per dozen*

### Assorted Bagels

with cream cheese

*\$42.00 per dozen*

### Freshly Baked Danish

cheese and fruit filled

*\$42.00 per dozen*

### Assorted Donuts

*\$36.00 per dozen*

### Freshly Baked Croissants

with butter and preserves

*\$45.00 per dozen*

### Miniature Breakfast Pastries

choose muffins, bagels, danish, croissants or donut holes

*\$24.00 per dozen*

### Breakfast Breads

*served with butter*

banana nut, carrot raisin, cranberry, zucchini or blueberry — each loaf serves two dozen slices

*\$50.00 per loaf*

### Jumbo Cookies

chocolate chunk, oatmeal raisin, and peanut butter cookies

*\$42.00 per dozen*

### Iced Chocolate Brownies

*\$42.00 per dozen*

### Chocolate and Yellow Cupcakes

with frosting & sprinkles

*\$45.00 per dozen*

### Jumbo Rice Krispie Treats

*\$42.00 per dozen*

### Specialty Cakes

for any occasion

*\$225.00 half sheet*

*\$350.00 full sheet*

*can be prepared with your choice of frosting and decoration*

## Other Breakfast Items

### Individual Boxes of Dry Cereal

served with half pints of 2% and skim milk

*\$3.50 each*

### Lowfat Flavored Yogurt

assorted flavors

*\$3.50 each*

### Granola and Breakfast Bars

assorted flavors

*\$3.50 each*

### Whole Fresh Fruit

oranges, apples, and bananas

*\$2.50 per piece*

### Fresh Fruit Sampler

each order serves 20 guests

*\$175.00 per order*



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## Snacks and Treats

Potato Chips  
*\$12.00 per pound*

Tortilla Chips  
*\$8.00 per pound*

Honey Roasted Peanuts  
*\$20.00 per pound*

Fancy Mixed Nuts  
*\$25.00 per pound*

Pretzels  
*\$10.00 per pound*

Buttered Popcorn  
*\$10.00 per pound*

Cheese or Caramel Popcorn  
*\$14.00 per pound*

Dill and Onion Dip  
(serves 15-20)  
*\$20.00 per bowl*

Tomato Cilantro Salsa  
(serves 15-20)  
*\$20.00 per bowl*

Bacon and Spinach Dip  
(serves 15-20)  
*\$20.00 per bowl*

Garrett's Famous Chicago  
Mix Popcorn  
cheese and caramel corn  
*\$40.00 per pound*

Assorted Chocolate Candy Bars  
*\$36.00 per dozen*

Assorted Jolly Ranchers  
*\$12.50 per pound*

Starlight Mints  
*\$12.50 per pound*

M&Ms  
plain or peanut  
*\$15.00 per pound*

Individual Bags of Snacks  
pretzels, popcorn, chips, peanuts  
and Cracker Jacks  
*\$3.00 each*

## Specialty Stations

Vienna All-Beef Hot Dog Cart\*\*  
served on warm poppy seed buns  
with appropriate condiments  
*\$5.50 each*

Maxwell Street Polish Sausage Cart\*\*  
served on warm poppy seed buns  
with grilled onions  
*\$6.50 each*

Old Fashioned Popcorn Cart\*\*  
each case serves approximately  
150 bags  
*\$475.00 per case*

Hot Pretzels\*\*  
served with cheese and mustard  
sauces for dipping  
*\$4.00 each*

Italian Beef Sandwiches\*\*  
served with Italian bread and  
spicy giardinere  
*\$7.50 each*

Ice Cream /Italian Ice Cart+  
a variety of assorted ice cream  
novelties and/or Italian ice  
*\$4.00 each*

Cotton Candy  
*\$4.00 per serving*

*\*Attendant required at \$250.00 per day.*

*+Client is required to provide (1) 20-amp  
dedicated circuit.*



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# Booth Service Menu

## Staff Lunch/Dinner Options

Served in an individual container with a bag of parmesan chips and a chocolate chip cookie, condiments on the side, utensils and napkin.

Each boxed lunch includes a soft drink. An assortment of Pepsi, Diet Pepsi and Sierra Mist will be provided (one per person). *Add bottled water for \$0.50 per boxed lunch*

### Boxed Lunches

#### Pollo Pomodoro Sandwich

sliced, marinated, roasted chicken breast with fresh mozzarella, leaf lettuce, roma tomato, basil and balsamic dressing served on fresh baked rustic Italian bread

#### Tuna Genovese Sandwich

premium tuna in olive oil, roasted artichoke hearts, kalamata olives, sweet balsamic, leaf lettuce and basil served on fresh baked multi-grain ciabatta

#### Turkey Delizioso Sandwich

thin sliced, roasted turkey with havarti cheese, light dijon mustard, mayonnaise, sliced cucumber and leaf lettuce served on fresh baked multi-grain ciabatta

#### Grilled Vegetable Sandwich

grilled eggplant, artichokes, tomato, leaf lettuce, roasted peppers, imported provolone, olive oil and Italian seasoning on fresh baked multi-grain ciabatta

#### Italiano Sandwich

thin slices of genoa salami, provolone, capicola, mortadella, marinated tomato, sliced pepperoncini and lettuce on fresh baked rustic Italian bread

#### Roast Beef and Provolone Sandwich

premium Angus roast beef, provolone, leaf lettuce, roma tomatoes, red onions, dijon mustard and horseradish served on fresh baked rustic Italian bread

*\$22.00 per person*

#### Ham and Brie Sandwich

Black Forest ham, brie cheese, sliced green apple, fresh lettuce, and Dijon mustard on a pretzel roll

#### Turkey Club Wrap

sliced turkey with crisp bacon, provolone cheese, tomato, fresh lettuce and mayonnaise in a wheat tortilla

#### Chicken Caesar Wrap

romaine lettuce with caesar dressing, shaved parmesan and chunks of chicken in a wheat tortilla

#### Roasted Vegetable Wrap

sliced eggplant, artichokes, red pepper, sliced tomato, fresh lettuce, goat cheese and balsamic vinaigrette in a wheat tortilla

*\$23.00 per person*



**Navy Pier Catering**

Menu Offerings as of January 1, 2012 - All pricing subject to change without notice. All listed prices are subject to applicable sales tax (currently 10.75%) and gratuity (currently 21.5%). All bottled sodas and carbonated waters are subject to City of Chicago soda tax (currently 3%).

# Booth Service Menu

## Staff Lunch/Dinner Options

Served in an individual container with a bag of parmesan chips and a chocolate chip cookie, condiments on the side, utensils and napkin.

Each boxed lunch includes a soft drink. An assortment of Pepsi, Diet Pepsi and Sierra Mist will be provided (one per person). *Add bottled water for \$0.50 per boxed lunch*

### Boxed Lunches

#### Blueberry Verde Salad

romaine, iceberg and mesculine lettuces, fresh blueberries and goat cheese topped with candied walnuts and a blueberry pomegranate vinaigrette

#### Tuscan Harvest Salad

hearty mixed greens, granny smith apple, dried cranberries, candied walnuts and gorgonzola cheese in fat-free raspberry dressing

#### Chicago Chopped Salad

romaine and iceberg lettuces, cucumber, roma tomato, roasted red peppers, carrots and black olives in a sweet red wine vinaigrette with penne pasta, crispy chips and gorgonzola cheese

#### Pesto Balsamico Salad

mixed greens, whole wheat pasta, pesto, roasted peppers, toasted pine nuts, shaved parmesan and balsamic vinaigrette  
*\$23.00 per person*

### Pizza Buffet

Includes choice of: sausage & cheese, cheese only, or vegetarian pizza. Each pizza sliced into 8 slices.

#### Chicago-Style Pizza (thick crust)

*\$48.00 per pizza*

#### Italian-Style Pizza (thin crust)

*\$42.00 per pizza*



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# Booth Service Menu

Passed Hors d'Oeuvre - minimum order of 100 pieces for each item

## Warm Hors d'Oeuvre

### Wild Mushroom Tart

*\$3.75 per piece*

### Chicken Potstickers

with Szechuan soy sauce

*\$4.00 per piece*

### Beef Tenderloin with Crimini

Mushroom Mashed Potatoes

served on a miniature spoon

*\$5.50 per piece*

### Brie and Pear in Phyllo

with chutney sour cream

*\$4.00 per piece*

### Twice Baked Yukon Gold Potato Tart

with bacon, cheddar cheese and  
caramelized onions

*\$4.00 per piece*

### Shrimp in a Blanket

wrapped in puff pastry

*\$5.00 per piece*

### Boursin Cheese Stuffed Mushrooms

*\$3.75 per piece*

### Almond-Stuffed

### Bacon-Wrapped Dates

with a port wine balsamic glaze

*\$4.00 per piece*

### Goat Cheese Tartlet

with caramelized onion

*\$4.00 per piece*

### Beef Short Rib with Fried Potato Strings

served on a miniature spoon

*\$5.00 per piece*

### Grilled Chicken Tart

with coconut peanut sauce

*\$3.75 per piece*

### Asparagus Risotto

served on a miniature spoon

*\$4.00 per piece*

### Assorted Meatballs

choose teriyaki, barbecue, sweet  
and sour or Swedish

*\$3.50 per piece*

### Brie and Mango Quesadillas

with mango sour cream

*\$4.00 per piece*

### Crab Rangoon

with cream cheese in a wonton  
skin

*\$4.00 per piece*

### Asian Pear Tartlet

with Roquefort and walnut

*\$3.75 per piece*

### Beef and Mushroom en Crouete

*\$4.25 per piece*

### Grilled Vegetable Quesadillas

with an avocado cream sauce

*\$4.00 per piece*

### Artichoke Fritters

*\$4.00 per piece*

### Fig and Mascarpone Cheese in Phyllo

*\$4.00 per piece*

### Braised Short Rib and Manchego Cheese Empanadas

*\$4.00 per piece*

*All above hors d'oeuvre to be passed on  
platters or trays by white-gloved servers.*



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## Chilled Hors d'Oeuvre

### Margarita Chicken

with cilantro mayonnaise on  
tri-colored tortilla chips  
*\$3.50 per piece*

### Fresh Vegetable Spring Roll

with a soy dipping sauce  
*\$4.00 per piece*

### Assorted Finger Sandwiches

salmon and cucumber with cream  
cheese; red onion, tomato and  
watercress with mayonnaise;  
smoked chicken, gouda and  
arugula with whole grain mustard  
*\$3.75 per piece*

### Shrimp Tostada

grilled marinated shrimp on a crisp  
corn tortilla with guacamole and  
salsa fresca  
*\$4.50 per piece*

### Mozzarella and Roasted

#### Tomato Skewer

with pesto oil  
*\$4.00 per piece*

### Greek Phyllo Cup

kalamata olive, diced tomatoes  
and cucumbers and feta cheese  
*\$3.75 per piece*

### Sesame Smoked Salmon Tartar

on dilled cucumber rounds  
*\$4.25 per piece*

### Asian Pear Crostini

with gorgonzola and sliced almonds  
*\$3.75 per piece*

### Szechuan Chicken

on a rice cracker garnished  
with microgreens  
*\$4.00 per piece*

### Vegetarian Crostinis

with assorted toppings to include  
tomato basil, wild mushrooms  
and gorgonzola, and vegetable  
ratatouille with goat cheese  
*\$3.50*

### Roast Beef-Wrapped Asparagus

with gorgonzola cream cheese  
*\$4.00 per piece*

### Assorted Sushi

including California, tuna and  
smoked salmon rolls with a ginger  
soy dipping sauce  
*\$4.50 per piece*

### Steak au Poivre Crostini

with brown mustard aioli  
*\$4.50 per piece*

### Chicken and Mango Tostada

with cilantro chimichurra sauce  
*\$4.25 per piece*

### Shrimp Cocktail Shooters

jumbo shrimp with shredded  
lettuce and cocktail sauce  
served in a cocktail shooter glass  
*\$5.50 per piece*

### Crab Cake Crostini

with Old Bay aioli and microgreens  
*\$4.75 per piece*

### Sesame Crusted Tuna

on a rice cracker with wasabi  
mayonnaise and pickled ginger  
*\$5.00 per piece*

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platters or trays by white-gloved servers.*



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# Booth Service Menu

## Reception Stations

Each order serves approximately 20 guests.

### Domestic Cheeses

four varieties of cubed cheese, garnished with fresh fruit and served with flatbread crackers

*\$160.00 per order*

### Domestic and Imported Cheeses

assorted wedges and wheels of cheese with fresh seasonal fruit and flatbreads

*small platter \$475.00 (serves 50)*

*medium platter \$675.00 (serves 75)*

*large platter \$1050.00 (serves 125)*

### Bruschetta Sampler

tomato basil, ratatouille and goat cheese, and roasted wild mushrooms with gorgonzola, served with homemade crostinis

*\$155.00 per order*

### Fresh Vegetable Crudites

with roasted garlic herb and roasted red pepper dips

*\$160.00 per order*

### Dips and Spreads

spinach and artichoke dip, bleu cheese spread, and roasted red pepper hummus served with assorted crackers

*\$155.00 per order*

### Salsa Bar

tri-colored tortilla chips with spicy red salsa, salsa verde, salsa fresca, guacamole and hot peppers

*\$155.00 per order*

## Dessert Stations

Each order serves approximately 20 guests, based on four pieces per person.

### The Chocolatier

chocolate opera torte, assorted truffles, chocolate dipped pretzels and strawberries, chocolate dipped oreo cookies, assorted chocolate fudge squares

*\$280.00 per order*

### Sweet Dreams

brownies, cheesecake squares, dessert bars and petit fours

*\$220.00 per order*

### Decadence

apple tarts, caramel tarts, pecan tarts, mixed fruit tarts, chocolate tarts, key lime tarts, miniature flourless chocolate cake, chocolate cups filled with assorted mousses

*\$260.00 per order*

### Chicago Style

miniature cannolis and tiramisu, a variety of flavored cheesecake squares, baklava, fortune and almond cookies, and assorted churros

*\$240.00 per order*



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## Bar Service

### Beer

Budweiser/Bud Light/O'Doul's

*\$6.00 each\**

Heineken/Amstel Light

*\$7.00 each\**

### Wine

La Terre Merlot, Cabernet

Sauvignon, or Chardonnay

Glen Ellen Pinot Grigio or White

Zinfandel

*\$35.00 per bottle\**

Domaine Ste. Michelle Brut

(house champagne)

*\$39.00 per bottle\**

*\*\*Additional wines are available. Please ask to see our wine list for details.*

## Full Bar Service

### Call Brands of Mixed Beverages

Smirnoff vodka, Beefeater gin,

Bacardi rum, Dewars White Label

scotch, Jim Beam bourbon,

Canadian Club whiskey, Jose

Cuervo Gold tequila, amaretto

*\$7.00 per drink\**

### Premium Brands of Mixed Beverages

Ketel One vodka, Tanqueray gin,

Bacardi rum, Johnnie Walker Red

scotch, Jack Daniels bourbon, Crown

Royal Canadian whiskey, Jose Cuervo Gold

tequila, Amaretto di Saronno

*\$8.00 per drink\**

## Additional Services

### Booth Attendant

*\$250.00 per shift (up to 6 hours)*

### Bartender

*\$250.00 per shift (up to 6 hours)*

*\*A bartender is required with all alcoholic beverage service.*

### Delivery Fee

*\$25.00 (for orders of \$50 or less only)*

### Bag of Ice

*\$15.00 (25 pounds)*



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# Booth Service Order Form

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Instructions:

1. Form must be received no later than two weeks prior to show dates to ensure confirmation. An additional 10% will be added to all prices for orders placed after the two week deadline.
2. A Catering Agreement and Banquet Event Orders will be sent to you confirming your order and total charges. Signed contracts and full payment must be received in our office prior to start of show.
3. No service will commence without full payment prior to show, and credit card information on file.
4. Please contact a Catering Manager at (312)595-5130 or jposkin@css-navypier.com with any questions or additional requests not listed on our menu.

Show: \_\_\_\_\_ Booth number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Credit Card Type: Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ American Express \_\_\_\_\_ Discover \_\_\_\_\_

Account Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Item Name \_\_\_\_\_ Quantity \_\_\_\_\_ Delivery Date \_\_\_\_\_ Time \_\_\_\_\_

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# Sampling Policy

For additional services or information, please contact Chicago Signature Services:  
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## Sampling and Serving of Food and Non-Alcoholic Beverages

Chicago Signature Services retains the exclusive right to provide and control all food and beverage services throughout the Navy Pier Festival Hall, Grand Ballroom and related spaces for events, including concessions and the sale of alcoholic and non-alcoholic beverages, and to provide, control and retain any revenues therefore.

Sponsoring organizations and/or their exhibitors may distribute packaged sample food and/or beverage product *only upon express written authorization from Chicago Signature Services management using the attached Authorization Request Form.*

Items dispensed are limited to those products that are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

*Free samples are limited to 1 oz. portions served in 2 oz. portion cups for food and beverage.*

Exhibitors and Show Managers are not permitted to bring food, beverage and/or alcoholic beverages for use in hospitality or backstage areas.

Any exhibitor giving away packaged or unpackaged food or beverage products will be fully responsible for any and all liabilities that may result from consumption of their products.

## Sampling of Alcoholic Beverages

Any Exhibitor requesting to give away samples of alcoholic beverages must obtain a special event liquor license from the Liquor Control Board of the State of Illinois, or employ the services of Chicago Signature Services bartenders in order to be covered under our liquor license. Samples dispensed are limited to those products which are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

*Samples are limited to one ounce of beer or wine and ¼ ounce of spirituous liquors.*

Persons dispensing alcoholic beverages must be 21 years of age or older. Samples are only to be served to persons 21 years of age or older. Each booth must provide a visible sign, stating: "Guests must be 21 years of age to participate in sampling of alcoholic beverages. Picture I.D. is required."

Vendors *must* submit proof of holding \$1,000,000.00 in liability insurance naming Chicago Signature Services, LLC and Metropolitan Pier and Exposition Authority as additional insured.

All products that are to be samples must be delivered and stored through the show contractor.

*All Food and Beverage that is not part of a sampling must be contracted through Chicago Signature Services. Please see your Catering Manager for menus and ordering procedures.*



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# Sampling Request Form

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Chicago Signature Services holds the exclusive rights to all food and beverage service within the Festival Hall Complex at Navy Pier. This exclusive agreement prohibits exhibitors or other event participants from importing ANY food or beverage into Navy Pier without the written approval of Chicago Signature Services. *This policy is strictly enforced. Violations will result in products being removed from the show floor.*

Please complete this form to receive authorization to distribute food or beverages not purchased through Chicago Signature Services.

Name of Show/Event: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Booth Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

On-Site Contact (if different than above): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Products you wish to distribute: \_\_\_\_\_

Size of portion to be dispensed: \_\_\_\_\_ Anticipated Quantity: \_\_\_\_\_

Reason for offering samples: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

If you do not meet the conditions required for sample distribution, corkage or service fees will be quoted. Any such fees must be paid in advance of the show. All food and beverage distribution must receive advance approval from Chicago Signature Services.

This policy is strictly enforced. Exhibitors who do not comply will be asked to remove items from the facility. Please return this form to Chicago Signature Services at least two weeks prior to the start of the show.

Approved: \_\_\_\_\_ Approved: \_\_\_\_\_

Catering Manager

General Manager



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